

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 9th September 2008 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr M Rosher (Chairman), Mr I Kershaw, Mr P Birt, Mr R Hancock, Mrs Y Lloyd, Mr P Ashford, Mrs N Newns **Clerk:** Mrs S Bailey **Public:** County Cllr S O'Neill, Mr J Russell (Memorial Hall), two members of public

8205/08 Apologies for Absence Mrs C Parton, Mr F Carling noted & accepted

8206/08 Declarations of Interest in Items on the Agenda none

8207/08 Approval of Minutes

It was proposed by Mr I Kershaw and seconded by Mrs Y Lloyd and **resolved** that minutes of meetings held on Tuesday 8th July and Monday 11th August are signed as a correct record.

8208/08 Public Participation

Mr J Russell noted the mess around the play area left after youths with bikes.

Two members of the public introduced themselves as child nursery owners with a view to opening a new childcare facility in Charfield after having found a suitable house. They outlined their plans which would involve liaison with the Parish Council over site access. Discussions ensued with Councillors giving feedback on this location. Clerk will follow up these discussions thanking & encouraging them in their plans and asking for further sketches/site information.

8209/08 Clerks Report on MATTERS ARISING from Previous Minutes The actual map for the noticeboard is expected any day. A letter was received regarding Tortworth road safety improvement which will be put into circulation file.

8210/08 Planning decisions by S.Glos Planning Officers after recent appeals Discussions were had over recent decisions by planning officers and various appeal decisions. It is considered that the Parish Council has made known its frustrations with not only this but also the system of making comments within the time limits set by officers, and it is thought that not a lot more could be achieved by complaining further. However the Parish Council would like to know what was proposed by the developer and S.Glos via the S106 agreement with the flats before it was overturned, since it is of paramount importance that such an agreement must benefit the village and it is difficult to see how this could have been achieved without any input from the Parish Council. Cllr O'Neill to find out.

8211/08 Nighttime streetlighting reduction possibilities. S.Glos are preparing a strategy document which will be presented to the Parish Council for comments in the next few weeks

8212/08 Update on burial ground investigations & approve land transfer agreement After the agreement (which transfers land from Tortworth Estate to Parish Council subject to obtaining planning permission) has been amended by solicitor after a few errors, it is proposed by Mr P Birt and seconded by Mr I Kershaw and **resolved** that it should be signed.

The site at Churchend has been measured and plotted on autocad. The Council needs to discuss its aims and intentions for the site as a burial ground before a public consultation exercise is held and before a planning application is submitted. An informal working group meeting will be held on Thursday 25th September at the Sportsman's Lounge.

8213/08 Manor Lane landscaping & noticeboard It is proposed by Mr P Ashford and seconded by Mrs Y Lloyd and **resolved** that £50 is used to purchase mixed daffodils and £10 to purchase compost to plant at the substation end of Manor Lane site. Clerk to enquire about Primary School children helping with the planting.

The noticeboard at the Memorial Hall has deteriorated significantly and it was proposed by Mr P Birt and seconded by Mrs N Newns and resolved to instruct Mr J Russell to repair the board for a total of £30 – it must also be made clear to the Memorial Hall Committee that this action in no way confers ownership of the board passing to the Parish Council.

8214/08 Annual playground inspection by John Hicks Associates Very little to do after this encouraging inspection - most of the items are under discussion with the play area working group as part of larger project.

8215/08 Consultation play area improvements and design ideas (CPC PAWG) Designs from Wicksteed were inspected by Councillors - two more designs to arrive soon. Clerk to obtain a couple more quotes before they are all

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analysed in detail and a funding plan discussed. Fundraising needs to commence asap to take advantage of local developments.

8216/08 Wessex Water sewer works proposals for Memorial Hall car park After discussion, it is proposed by Mr I Kershaw and seconded by Mrs Y Lloyd and **resolved** that the Parish Council request that Wessex Water remove all 5 and not just 3 conifers near toilet block, that they replace with two decent specimen trees, and that metal hooped fencing is put around the area.

8217/08 Key holders of gate at Hawthorn Close/Woodlands Rd The use of the gate and who should be key holders was discussed. There is no list of key holders and this needs to be established. Cllr O'Neill holds one in the safe at the Post Office. A sign near the gate advising of key holder contacts in emergency is proposed – Clerk to Liaise with Cllr Hancock on establishing a list.

8218/08 Improvements/repainting options to bus shelters near Post Office/School Cllr O'Neill to ask Streetcare for a quotation to clean the bus shelters near Post Office & school. Clerk to also obtain quotations to replace metal shelter with new seated shelter and funding likelihood. It was noted that two people appear to be sleeping in the shelter sometimes.

8219/08 Attendance at ALCA AGM Flaxbourton Sat 4th October Unfortunately no one is available to attend this year

8220/08 Avon Wildlife Trust membership renewal for £42 p.a It was proposed by Mr P Ashford and seconded by Mr P Birt and **resolved** that this subscription be continued.

8221/08 Grant request from S.Glos Senior Citizens Forum Request to be considered along with all other grant requests at the budget meeting in December.

8222/08 S.Glos Joint Strategic Needs Assessment by 1st Oct questionnaire to be returned before next meeting

8223/08 Changes to Regional Spatial Strategy for S.West by 17th October Document put into circulation file for comments at the next meeting

8224/08 Approval of first 4 months budget Copies to Councillors not with agendas – Clerk to send by e-mail to all and provide updated budget analysis next meeting.

8225/08 Correspondence

Community Action-Community Plans Info Event Thurs 16th Oct 10-12 Thornbury
Kompan Play Equipt seminar Stratford on Avon Tuesday 16th Sept 9:30-3:30 free inc lunch
S.Glos Primary Care Trust Local Grants Scheme £100-£1000 by 19th Sept
Footpath Closure Notice part OCH8/10 for 1-6 mths from 12th Sept- track renewal works
SGlos footway slurry seal works from 16th August Cotswold View & Horsford Rd

8226/08 Items for Circulation. The following items circulated to Members including:

Periodicals ie Countryside Voice, CPRE ,CVS newsletter, The Clerk
ALCA newsletter, Disability Action Grp, Forest of Avon Qrtly review,
Notices of meetings & decisions from South Glos Council
Parish Charter Working Group Minutes from July
Rights of Way Liaison Group notes form July
S.Glos new Rural & Parish newsletter
S.Glos Annual Performance & Monitoring Reports
Avon Wildlife Trust – Biodiversity Review

8227/08 Planning Applications

PT08/2305/TRE Oak Tree House Underhill Rd Works to reduce oak tree covered by S.Glos Tree Pres. 1968.
After due consideration it was **resolved** not to object to this application.

PT08/2386/F 1 The Sidings, Charfield Erection of boundary wall. After due consideration it was **resolved** to object to this application due to the fact that the housing & gardens here form an open plan development and the enclosure of this garden which is a prominent feature as you enter the road would have a detrimental impact upon the streetscene. We would be surprised if there were not details in the house deeds of these properties which precluded any fencing in of the front gardens because maintaining the open impact is highly desirable.

PT08/2463/F Upper Green Farm, Little Bristol Lane Erection of detached garage and office. After due consideration it was **resolved** not to object to this application.

8228/08 Planning Decisions The following decisions were noted:

PERMIT PT08/2017/F Greenleaze The Drive – erection of single storey rear extension to provide additional living accommodation
PERMIT PT08/2001/F 28 Durham Rd – Demolition of existing garage. Erection of two storey side and rear extension to form garage and kitchen area. Installation of front and rear dormer windows.
REFUSE PT08/1854/F 42 Lincroft Wotton Rd Erection of first floor extension. Alterations to roofline to include 1no front and 2no rear dormers to include rear veranda and front Juliet balcony to form additional living accommodation.
WITHDRAWAL OF APPEAL – Wickwar Quarry PT07/0577/RVC (Variation of Condition 16 crushing & screening) & PT07/0578/RVC (Variation of Condition 17 coating plant) & CAE/07/0040/1 (Failure to comply with Condition 17 of permission granted in 1983). Hearing is cancelled.

8229/08 Reports/Notices of Meetings

Ward Councillor report – Cllr O'Neill gave a report from the last Wickwar Liaison meeting noting residents complaints and the fact that S.Glos is taking monitoring the quarry workings now very seriously. A new application for the quarry extension is likely soon. Severn Vale Area Forum recently awarded Charfield Tennis Club £2500 and the Memorial Hall £2000 in grants.

Charfield Playing Field –Playground inspection report from Mr I Kershaw & Mr P Birt. Clerk to check on SMP guarantee as climbing handle is missing and wooden painted stepping slats are deteriorating. Council report copy to be forwarded to Mr J Russell for any attention. Mr J Russell to refit the pedestrian gate from multiplay area onto footpath as this prevents children running onto road. Next report Mr R Hancock & Mr P Ashford.

Charfield Village Hall Management Committee. Previous report in circulation file. Mr I Kershaw noted that the Hall is looking for a new bookings secretary.

8230/08 Accounts It was proposed by Mr P Ashford and seconded by Mrs Y Lloyd and **resolved** that the following are approved for payment:

Clerk salary and office expenses for July & August

Memorial Hall Committee

Maintenance (litter)per week 10/07/08, 17/07/08,24/07/08, 31/07/08,07/08/08

14/08/08, 21/08/08, 21/08/08, 28/08/08, 04/09/08

Use of room 08/07/08 & 11/08/08 meetings

BT Office telephone Direct debit payment

Mazars external audit fee

8231/08 Items To Be Raised By Members for future agenda or minor points

The Playgroup has closed now at the Memorial Hall and a SureStart Bus appears to be in its place – put on website?

Railtrack works at Little Bristol Lane site with containers for 6 months – van parking problems appearing

Website profiles – Councillors to e-mail Clerk if they wish them to be updated

The speed sign near the garage appears to be flashing at 20mphr and not 30mphr – clerk to report

Little Bristol Close brook has Central Network equipment dumped in it – clerk to report

This concluded the business of the meeting, which closed at approximately 10:15 pm.

Ongoing Matters

Manor Lane Landscaping

Quarry planning applications

File Storage of Deeds & Registration of The Pound

New Burial Ground

Chairman

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