

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 13th May 2008 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr M Rosher (New Chairman), Mr P Ashford (Former & New Vice-Chairman), Mrs C Parton, Mr F Carling, , Mr I Kershaw, Mrs N Newns, Mrs Y Lloyd

Clerk: Mrs S Bailey **Public:** Ms LJ Gillespie(Gazette), Mr J Russell (Memorial Hall), Mr J Acton

8118/08 Election of Chairman It was proposed by Mrs C Parton and seconded by Mr F Carling and **resolved** to appoint Mr M Rosher as new Chairman. After Mr M Rosher's agreement, the new Chairman's Declaration of Acceptance of Office was received, and Mr M Rosher took the chair. Thanks were conveyed to Mr P Ashford for his hard work over the past three years of being chairman.

8119/08 Election of Vice Chair

It was proposed by Mr F Carling and seconded by Mrs N Newns and **resolved** to appoint Mr P Ashford as vice-chairman. Thanks were conveyed to Mrs N Newns for her hard work.

8120/08 Apologies for Absence Mr P Birt, Mr R Hancock

8121/08 Declarations of Interest in Items on the Agenda Mr M Rosher declared a personal & prejudicial interest in planning application at Newtown due to being immediate neighbour.

8122/08 Approval of Minutes

It was proposed by Mr I Kershaw and seconded by Mrs N Newns and **resolved** that minutes of meeting held on Tuesday 8th April are signed as a correct record.

8123/08 Public Participation Mr J Acton again thanked Mr P Ashford for his strong chairmanship efforts over the past three years, after being originally co-opted.

8124/08 Method of assessing planning applications *Resolution Mr P Ashford* (Standing Order 35) "that a planning committee remains in abeyance for a further year". This was seconded by Mrs N Newns and **resolved**.

8125/08 Inspection of Deeds & Inventory of Equipment in the custody of the Clerk – duly noted.

8126/08 Appointment of representatives to:

Charfield School Governors – Mr I Kershaw

The National School Foundation – Mrs C Parton

Charfield Memorial Hall & Playing Field Management Committee – vacant defer till June

South Gloucestershire Area Forum - vacant defer till June

South Gloucestershire Environmental Link Group – Mrs C Parton

South Gloucestershire branch of the Avon Local Council's Association - Mr P Ashford

Safer Stronger Community Groups – Mrs Y Lloyd

8127/08 Clerks Report on MATTERS ARISING from Previous Minutes

Response received from S.Glos enforcement regarding Manor Farm (appeared to be converting into dwellings) planning permission was obtained in 2001 for this activity of conversion to offices. Charfield Parish Council has been awarded 2nd place in the NALC national website of year competition. Information requested from S.Glos on Opens Spaces has just arrived but no mention of Appletrees adjacent land – clerk to write to S.Glos legal department.

Spring Clean weekend was not well attended and preparations need to begin earlier in 2009 regarding advertising.

8128/08 Quarry planning applications Mr J Acton explained the results of his meeting with Cemex regarding the current application to relax hours of the coating plant – report circulated to members with agendas. After much discussion regarding the need for a compromise which was practical and operational for a quarry, yet safeguarded local residents against further noise and disruption, the Council concluded that:

- There is an advantage in specifying the number of hours (rather than occasions or days) that the plant could operate outside the present permitted hours.
- Specifying hours rather than occasions or days would provide CEMEX with additional flexibility. In that context the proposal of 510 days would be excessive. In the absence of any numerical data on the need to work outside the present permitted hours, a figure of 240 hours is suggested. This would allow, for example, an additional 4 hours' working on 60 days a year.
- The condition replacing condition 17 of the existing permission should contain a requirement to notify S.Glos Council of the additional hours worked & it would be satisfactory for CEMEX to make a monthly return to S.Glos Council of the hours worked.
- The permission for the additional hours should be temporary, with the clear understanding that at the end of 2 years the impact of the plant working the additional hours should be re-assessed.
- The permission with the replacement condition 17 should include a noise limitation condition as previously proposed by the Parish Council.

A draft statement will be produced for Council consideration at the June meeting before the decision at Dev West Committee on 26th June. It was also agreed to update the statement to be sent to the Planning Inspectorate before the end of July. Thanks were conveyed to Mr J Acton for his continued strenuous efforts on this subject.

8129/08 Findings of Play Area Working Group (CPC PAWG)(report with agendas).Mr M Rosher explained the logic and thoughts behind the future strategy of the whole play area. Play brochures to be circulated for ideas of equipment needed. A site plan with measurements & equipment spec. needs to be produced before fundraising can begin. Clerk to ascertain legal position of Parish Councils regarding fundraising activities allowed.

8130/08 Update on burial ground investigations Recent scrub clearance by Leyhill prisoners looks encouraging – it is estimated that 5 more days may be needed. It was also proposed by Mr P Ashford and seconded by Mrs C Parton and **resolved** to agree to Leyhill prisoners carrying out a further 5 days scrub clearance asap for a day's cost of £125. Clerk has asked Peter Mitchell about the impact of the old well on site. Clerk to also investigate the use of a shredder/chipper on site for the undergrowth clearance. Land transfer documents have been received from the Tortworth Estate Solicitors and it was proposed by Mr I Kershaw and seconded by Mrs Y Lloyd and **resolved** that the Clerk complete the details and return documents after double checking that there is alternative access to the bottom field. It was agreed to purchase the domain name charfieldburialground.org.uk.

8131/08 Manor Lane noticeboard/map The map draft from Signet Signs was not acceptable and needs a joint meeting with working group and Chadra to decide annotation needed. Tuesday 27th May at 7pm at the Pear Tree in Charfield has been decided as the best date to meet – Clerk to advise Chadra.

8132/08 Arrangement of dog bin emptying contract with S.Glos – current arrangements are confirmed as acceptable.

8133/08 Location of (ex Manor Lane) metal bench It was decided to postpone the installation until the tennis courts are completed and it can be better sited near there as additional seating

8134/08 Area to rear of gardens in Woodlands Road near stream After due consideration the Clerk will write to the Environment Agency to ascertain that infilling the ditch near the stream will not pose a flooding threat downstream.

8135/08 Possibility of allotments provision The Land owned by MJ Fewes at Little Bristol Lane did not sell at auction recently and it was thought a letter from the Clerk to Mr Fewes asking if they would consider the possibility of either donating, selling at a discount, or long term leasing the land for allotments only.

8136/08 Mazars accounts form It was proposed by Mr I Kershaw and seconded by Mrs C Parton and **resolved** to approve the Mazars accounts form as presented and also the completed annual governance statement.

8137/08 S.Glos Core Strategy Issues & Options Consultation by 13th June This is a key planning document regarding the future of housing – to defer until June meeting and put into circulation file

The Clerk and any public left the room during the following item of discussion due to sensitive nature

8138/08 Clerk's salary following Cilca exam success - as per contract It was proposed by Mr P Ashford and seconded by Mrs N Newns and **resolved** that the Clerk's salary spinal point be raised from SCP 19 to SCP 21

8139/08 Correspondence none

8140/08 Items for Circulation. The following items circulated to Members including:

Various journals(Fieldwork, CVS,CPRE, Senior Citizens Forum, Field inTrust, etc...)
SGlos Enviromental Link Groups review of structure & meetings
Severnvale Locality Health Profile
Avon Wildlife Trust, ALCA newsletter
Notices of meetings & decisions from South Glos Council

8141/08 Planning Applications

PT08/0991/F 29 Little Bristol Lane - erection of two storey side and rear extension to provide additional living accommodation. After due consideration it was **resolved** to raise no objection

PT08/1138/F 6 May Grove - Erection of rear conservatory. After due consideration it was **resolved** to raise no objection

PT08/1166/F 14 Katharine Close – erection of rear and side conservatory. After due consideration it was **resolved** to raise no objection

PT08/1172/F 4 Underhill Rd - Erection of rear conservatory. After due consideration it was **resolved** to raise no objection

Mr M Rosher left the room during the following item and Mr P Ashford took the chair

PT08/1170/F 7 Cotswold House Newtown – Erection of two storey side extension to provide additional living accommodation and garage. Erection of rear conservatory. Resubmission of PT08/0256/F. After due consideration it was **resolved** to raise no objection

Mr M Rosher returned to the room and resumed the chair

PT08/1216/O Springside 2 Wotton Rd Erection of 1 no. dwelling (outline)with access and layout to be determined. All other matters reserved. Amendment to previous outline application PT07/2868/O relating to revised access. After due consideration it was **resolved** to object on the same grounds as previously namely:

The vehicle access is closer to the bend in the main road and poses danger to other users. Also more vehicles would be using a dangerous exit. There have been a number of near misses regarding traffic in this area of Wotton Rd turning into driveways suddenly and the creation of more driveways and properties in back gardens is worsening this problem. The following also remain a problem in the view of the Council

- The boundary of the property is outside the site line of the existing property. This detracts from the openness of the view and the streetscene.
- The new property would be in front of the site line of other existing houses.
- The location of the spring on the plans is not accurately represented based on recollections and ground samples are needed. The spring is also a flooding risk.
- Lack of amenity space for the existing dwelling
- Lack of local school spaces for what is considered to be a family home.

8142/08 Planning Decisions – no decisions received

8143/08 Reports/Notices of Meetings

No report from Ward Councillor

Charfield Playing Field – No Playground Inspection Report from Mr P Birt & Mr P Ashford. Next report Mr M Rosher & Mrs C Parton

Charfield Village Hall Management Committee. Previous report in circulation file.

8144/08 Accounts It was proposed by Mr P Ashford and seconded by Mrs C Parton and **resolved** that the following are approved for payment:

Clerk salary and office expenses

Memorial Hall Committee

Maintenance (litter)per week @ £20.00 20/03/08, 27/03/08,03/04/08, 10/04/08

Use of room 11/03/08 full meeting

Tailor Made Office Supplies white paper 90gm Evolve 8 reams

Mr M Rosher travel to Parish Charter Working group 9 miles

Web domain name for burial ground

Manor Garden Maintenance Relay hedge Manor Lane as per Minute 8048/08

Community Grants as per Minute 8002/07

Charfield Memorial Hall Management Committee

Grant towards updating gents toilets and replacement of chairs in main hall	£3000	
<u>1st Woodend Scout Group</u> Grant towards improved toilet facilities	£200	
<u>Cotswold Vale Talking Newspaper</u> Grant towards future recordings.	£50	
<u>Charfield, Cromhall & Tortworth Committee for the Elderly & Housebound</u>		
Grant towards elderly luncheon club and car hospital transport scheme.		
Split £90 to Luncheon Club and £170 to Hospital Transport Scheme.	£260	
<u>Charfield & District Friendship Club</u> Grant towards elderly activities.	£125	
<u>Charfield Pre-School</u> Grant towards outdoor play clothing	£200	
<u>Charfield Out-of-School Club</u> Grant towards further shelving/storage and play equipment	£200	
<u>Charfield Tennis Club</u> Grant towards replacement equipment.	£200	
<u>S.Glos Citizens Advice Bureau</u> Grant towards costs of bureau	£ 50	
<u>Charfield Cricket Club</u> Grant towards net practice facility	£ 50	
	Grants	£4,335
	TOTAL	£5285.51

8145/08 Items To Be Raised By Members for future agenda or minor points

Corner fence still contravenes planning permission at Manor Lane/Hawthorn Close corner-clerk to check
Garden grabbing appears likely at Hawthorn Close gate/footpath – clerk to photograph as evidence for S.Glos
Graffiti has appeared on Charfield Hill road signs – clerk to advise Streetcare

This concluded the business of the meeting, which closed at approximately 9:50 pm.

Ongoing Matters

Manor Lane Landscaping

Quarry planning applications & Hill House Farm/ Little Bristol Lane flats

*File Storage of Deeds & Registration of The Pound
New Burial Ground*

Chairman

10th June 2008