

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 11th March 2008 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr P Ashford (Chair), Mrs Y Lloyd, Mrs N Newns, Mrs C Parton, Mr F Carling, Mr M Rosher, Mr I Kershaw, Mr P Birt

Clerk: Mrs S Bailey **Public:** Ms L J Gillespie (Gazette), Mr J Russell (Memorial Hall)

8071/08 Apologies for Absence Mr R Hancock

8072/08 Declarations of Interest in Items on the Agenda none

8073/08 Approval of Minutes

It was proposed by Mr M Rosher and seconded by Mr P Birt and **resolved** that minutes of meeting held on Tuesday 12th February are signed as a correct record after a minor amendment.

8074/08 Public Participation Mr J Russell suggested siting opportunities for the metal bench in the Memorial Hall grounds. Holes in the road from electric works are being vandalised and leading to dangerous situations – clerk to approach manager & also ask about completion of works and soil re-instatement.

8075/08 Clerks Report on MATTERS ARISING from Previous Minutes Kingswood Parish Council are investigating flooding on the Wotton Rd near Watsomes Farm – it appears due to the low ground level of drains when the river is at a high level. The Clerk's CILCA course was well attended two weeks ago was very intensive and the portfolio submission will be shortly. PC Bainbridge has replied that the PCSO is still operating visibly in Charfield. The fence which contravenes planning regulation at 110 Manor Lane is being dealt with by S.Glos Enforcement dept. A list of Open Spaces land managed by S.Glos has time again been requested but Oliver Mann still has not delivered.

8076/08 Quarry planning applications An appeal against Enforcement Notice from Wickwar Quarry has been received regarding Breach of Condition 17 attached to planning permission in 1983 to restrict production of coated roadstone to 3.30am-7pm Mon to Fri & 3.30am-12noon. This will be linked to the other two outstanding planning appeals. Appeal date not yet advised. It was proposed by Mrs N Newns and seconded by Mr F Carling and **resolved** to accept Mr J Acton's kind offer of drafting a response to be made to Planning Inspectorate by 1st April.

8077/08 Update on burial ground investigations Confirmation letter received from the Environment Agency as to perceived site suitability following Tier 2 Assessment. Clerk having problems obtaining response from solicitor regarding costs for transferring land ownership – polite letter to Lord Ducie to be sent. Clerk to investigate possible architects/burial layout designers with a view to applying for outline planning permission.

8078/08 Manor Lane landscaping Positive feedback has been received from locals regarding the bench; the noticeboard is already in good use. Clerk to check when rear hedge will be layered. Signet Signs have provided a quotation for map (artwork design & production) of £296 to be inserted into noticeboard. It was proposed by Mr P Ashford and seconded by Mrs Y Lloyd and **resolved** to commission this map. Clerk to liaise with Chadra. Mr Ashford showed the Badge of Office medallion which could appear on the noticeboard and also the website – details of its history would be welcomed.

8079/08 Attendance at ALCA cemetery training day at Long Ashton in June costing £35 per person It was proposed by Mrs C Parton and seconded by Mrs N Newns and **resolved** the clerk and a councillor attend this training.

8080/08 Quotation for £190 to install metal bench in play area It was proposed by Mr P Ashford and seconded by Mr P Birt and **resolved** to install bench at a location to be decided immediately prior to next meeting with a site visit.

8081/08 Renewal of yearly membership of Community Action for £20 was proposed by Mrs Y Lloyd and seconded by Mr P Birt and **resolved**.

8082/08 Mr J Russell playground repairs for £150.00 quotation was proposed by Mr P Birt and seconded by Mr M Rosher and **resolved** to accept quote for various works & repairs.

8083/08 S.Glos Community Engagement Strategy Consultation by 9th April No comments after circulation

8084/08 Memorial Hall fee rise for room hire from £12 to £15 per session It was proposed by Mrs N Newns and seconded by Mr M Rosher and **resolved** to accept the new fees.

8085/08 Post Offices network change consultation –replies needed by 8th April it was put into circulation file

8086/08 Risk Assessment was reviewed and completed as part of financial year end accounts – proposed by Mrs C Parton and seconded by Mr M Rosher and **resolved** to approve risks as assessed.

8087/08 Insurance cover by Allianz for £1173.93(budgeted £900) to include play area and new bench, bin & noticeboard at Manor Lane It is proposed by Mr P Ashford and seconded by Mr P Birt and **resolved** that the extra required £273.30 be taken from this FY unused play maintenance budget and that the whole insurance is approved. This issue was adjourned from February in compliance with Standing Orders.

8088/08 Motion by Mr P Ashford proposing that the residue of maintenance budget for FY07/08 is transferred to FY08/09 as Earmarked Funds for replacement play equipment due to not being possible to use in the remainder of this financial year as was previously planned. Adjourned from February meeting in compliance with Standing Orders. This was seconded by Mrs C Parton and **resolved**.

8089/08 To approve Clerk per annum salary increment from SP18 to 19 as per clerk's contract from 1/4/08. This was proposed by Mr P Ashford and seconded by Mr M Rosher and **resolved** to approve.

8090/08 Correspondence the following was noted and put in circulation where necessary

Notice of Gloucestershire C.Council Minerals consultation

S.Glso Local Involvement Network Thurs 20th March 10am -3pm (health & community care)

Note from S.Glos that SITA are changing refuse collection days from 10th March

8091/08 Items for Circulation. The following items circulated to Members including:

Comments from S.Glos on Falfield junction improvements proposals – replies analyzed

Various journals(The Clerk etc...)

Fair Trade Directories, CVS South Glos

Notices of meetings & decisions from South Glos Council

S.Glos Transport & Travelcard transport news

S.Glos Road Safety into Schools booklet

ALCA newsletter & Meeting 27th March in Thornbury 7:30 on community policing

8092/08 Planning Applications

PT08/0420/F MJ Fews Charfield - change of use from vehicle parking (sui generis use) to stationing of shipping containers (class B8) - temporary consent for 5 years. After due consideration it was **resolved** to raise no objection
PT08/0391/F 7 Wotton Rd Erection of detached dwelling with associated works. After due consideration it was **resolved** to object. The dwelling has been reduced in size slightly but the objections raised previously have not been addressed namely:

- the proposed access would be detrimental to the safety and free flow of vehicles and pedestrians on Wotton Road.
- the proposed access between two houses would be detrimental to the residential amenities of their occupiers.
- the problems of piecemeal and uncoordinated designs of developments in the long rear gardens of this and nearby dwellings.
- there is no evidence of tests to show that the ground conditions are satisfactory for soakaway drainage of the property.
- The dwelling proposed is still too large for the site and still cannot be adequately maintained due to overproximity to site boundaries
- Narrow drive access for emergency vehicles
- Lack of local school places for what would be considered a family home

8093/08 Planning Decisions – the following decisions were noted

Permit - PT08/0215/F 30 Longs View - Erection of rear conservatory

Consent - PT08/0259/F 1 Manor Farm Cottages Churchend Demolition of existing greenhouse to facilitate the erection of single storey rear greenhouse. Installation of satellite dish

Permit- PT08/0262/LB 1 Manor Farm Cottages Churchend Demolition of existing greenhouse to facilitate the erection of single storey rear greenhouse. Demolition of boiler house. Internal and external alterations including replacement front door and installation of satellite dish. Internal and external alterations to building
 Permit - PT07/2787/F Snaefel The Drive Erection of 1 no. detached bungalow with associated works
 Appeal against Enforcement Notice – Wickwar Quarry. Breach of Condition 17 attached to planning permission in 1983 to restrict production of coated roadstone to 3.30am-7pm Mon to Fri & 3.30am-12noon. This will be linked to the other two outstanding planning appeals. Appeal date not yet advised. Any responses to be made to Planning Inspectorate by 1st April
 Refuse - PT08/0256/F 7 Cotswold House Newtown Erection of two storey side extension to provide additional living accommodation and double garage. Erection of rear conservatory (Out of keeping with existing & nearby dwellings)
 PT07/3422/F Hill House Farm Sites Inspection Visit 14th March 11.45am. Mr P Birt to attend and speak on the Parish Council's behalf.

8094/08 Reports/Notices of Meetings

No report available from Ward Councillor.

Charfield Playing Field - Playground Inspection Report from Mr I Kershaw & Mrs Y Lloyd. A copy of the report to be supplied to Mr Russell for attention to any defects highlighted such as splinters on new J Poskett bench. Next inspection Mrs C Parton & Mr R Hancock. Mr I Kershaw noted that youths were petitioning locally for a basket ball court – Play Area Working Group to meet to ascertain priorities before identifying funding sources (eg Cemex Community Projects) Charfield Village Hall Management Committee. Previous report in circulation file.
 Safer & Stronger Community Groups – Mrs Y Lloyd reported that last meeting at Cromhall was quite productive regarding tackling fly tipping problems with some arrests made.

8095/08 Accounts It was proposed by Mrs C Parton and seconded by Mrs Y Lloyd and **resolved** that the following are approved for payment:

Clerk salary and office expenses
 Charfield Memorial Hall Maintenance (litter) per week @
 10/01/08, 17/01/08, 24/01/08, 31/01/08, 7/2/08
 Use of room 08/01/08 full meeting
 Fields in Trust (Nat Playing Fields) Annual renewal sub
 S.Glos Council Traffic Count Little Bristol Lane
 BT office telephone quarterly £48.96 + vat £8.57 (direct debit)
 Mr J Russell playground repairs
 Inland Revenue Tax & NI *Full year payments of £284.88 offset by online forms submission gratuity of £150*
 Insurance cover by Allianz to include play area.
Cheque for £187.50 = Training Bursary received from NALC for clerk CILCA training

TOTAL **£2355.50**

8096/08 Items To Be Raised By Members for future agenda or minor points

Mr F Carling noted problems with no.9 Charfield Green and feared further backlash & retaliation against him personally when trying to resolve issues. Clerk to contact Merlin Housing.
 Mrs C Parton noted the quarry roads were dirtier than two years ago and that cats eyes were not visible on road due to dust cover – clerk to contact highways.
 Mr P Birt noted that Manor Farm was concreting foundations yet planning permission is unknown – clerk to ascertain.
 Mrs N Newns noted that the War memorial is looking tatty and needs tidying up?
 Mr P Ashford commented on the May Annual Parish Meeting with ideas such as ‘Safer Stronger C. Groups’ talk to attract villagers. Clerk to liaise with Mrs Y Lloyd & check legal meeting dates. Also noted that a new law from April states that Chair & Vice Chair must be chosen from elected & not co-opted members.
This concluded the business of the meeting, which closed at approximately 9:30 pm.

Ongoing Matters

Manor Lane Landscaping
 Quarry planning applications & Hill House Farm/ Little Bristol Lane flats

File Storage of Deeds & Registration of The Pound
 New Burial Ground

Chairman

8th April 2008