

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 13th January 2009 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr M Rosher(Chairman) Mr I Kershaw, Mr R Hancock, Mr P Ashford Mrs N Newns, Mrs C Parton
Clerk: Mrs S Bailey **Public:** Mr J Russell, Mr T Sansum

8321/09 Apologies for Absence noted & accepted from Mrs S O'Neill, Mr F Carling, Mrs Y Lloyd, Mr P Birt

8322/09 Declarations of Interest in Items on the Agenda none

8323/09 Approval of Minutes

It was proposed by Mrs N Newns and seconded by Mr R Hancock and **resolved** that minutes of meeting held on Tuesday 9th December 2008 are signed as a correct record.

8324/09 Public Participation Mr T Sansum offered his services to the Parish Council (as an architect and local parishioner) in designing and producing the plans for the new burial ground. This was greatly appreciated by the Council and a discussion ensued as to the best way forward. Mr Sansum will produce draft plans in the next few weeks for further discussion. Mr Sansum also mentioned he has a contact who is gravedigger at Memorial Woodlands and knows an undertaker if further advice needed. A competition for schoolchildren for the design/layout was suggested. Mr Russell commented on the graffiti on the Memorial Hall.

8325/09 Clerks Report on MATTERS ARISING from Previous Minutes Measuring equipment was installed at Churchend and data sent to South Glos. Nothing has emerged regarding the noise data despite requests. Mr J Acton is now in Australia and unable to comment on the findings before it goes to Dev West Committee likely in mid February. No further news on the Wessex Water works and the subsequent delays to commencement. Mr Rosher has kindly changed the vandalised Perspex in the Manor Lane noticeboard. Regarding footpaths warden vacancy, Barbara Adams has offered to take on the role after liaising with Mrs O'Connor Beach and hopefully can attend the February meeting.

8326/09 Update on proposed burial ground & reply to parishioner letter Councillors were shocked at the vehement tone of the letter and discussions followed over the various accusations. Clerk and Chairman to reply formally & in detail.

8327/09 Replacing gate with fence near new play Equipment Mr J Russell has quoted £30 to do this– it was proposed by Mrs C Parton and seconded by Mr P Ashford and **resolved** to proceed with this.

8328/09 Storage of records Clerk has sorted and assessed which of old deeds and records are A4, A3 & A1. There is a wide range of sizes, page numbers and dated documents from 1920 to current. Mr P Ashford offered to try to get the two A1 copies scanned. Mr Rosher will scan some of the A4 copies. The aim is to get all of the old deeds & documents onto a cd before storing.

8330/09 War Memorial name cleaning. A block has fallen out of the church wall behind the War Memorial and needs replacing. The named tablets on the curved wall and also the names on the actual War Memorial need cleaning as they are almost illegible. Clerk to research any specialist cleaning companies, and also to contact British Legion and the Revd.

8331/09 Memorial Hall request for security information. After thanking the Parish Council for the grant next year, the Hall Committee have asked for more guidance on what security should be at the Hall. Ideas which Councillors suggest are possibly renting camera security equipment maybe with some local company or quarry sponsorship, or possibly a high pitch mosquito type siren with a timer operation, or a dome video camera with real time recording. Views of Memorial Hall Committee are requested and feedback welcome; other thoughts requested if their ideas are different to Councillors.

8332/09 Grant application for Elderly Luncheon Club & Transport Scheme It is regrettable that as the budget process has already been carried out, there is not a great deal in the grant contingency fund. However due to its hugely beneficial nature to elderly parishioners, it was proposed by Mr I Kershaw and seconded by Mrs C Parton and **resolved** to award a total grant of £150 split, £100 to the Luncheon Club and £50 to the Hospital Car Transport Scheme.

8333/09 Sign for key holders of Woodlands rd gate/Hawthorn Close Mr P Ashford was thanked for producing a sign to be hung on the gate. Mr I Kershaw and Mr M Rosher to liaise to give the final glue, and then put rivet and drill the sign into place on the gate.

8334/09 Developments at Appletrees After much chasing, Planning Enforcement at South Glos have replied that a makeshift wooden chalet building is being inhabited whilst the mobile home is uninhabitable and being replaced. It was noted again by the Parish Council that this is officially a gypsy/traveller site and without permanent dwelling permission. Copy of response put into circulation file.

8335/09 Proposed closure of Wotton Post Sorting Office & approve Mr Rosher meeting attendance. Details of the closure proposals were noted, also available on website – Charfield Parish Council supports the campaign against its closure and approves Mr M Rosher's attendance at the meeting this week in Wotton.

8336/09 Remaining site of railway works at Little Bristol Lane corner The ugly grey metal container according to Network Rail is a permanent structure, is a generating room, does not need planning permission and is sited on their own land. This would appear to make future residential development of the adjacent site rather difficult.

8337/09 Consultation on Gypsy & Traveller Development Plan ends Jan 29th No comment to be made.

(Mr P Ashford left the room for 5 minutes)

8339/09 Changes to Standing Orders to enable restrictions on public speaking time After much discussion concerning the need to be able to limit overzealous speakers, it was proposed to put a resolution on the next agenda to add a clause to Standing Orders to enable the Chairman to impose restrictions on public speaking time if necessary at the Chair's discretion and with Council approval.

8340/09 Consultation Code of Recommended Practice on Local Authority Publicity by 12/3/09 Details put into circulation file with comments to be made at next meeting

8341/09 Correspondence

Police – Safer Stronger Neighbourhoods Workshop Tuesday 17th March 9:30-12:30 Mangotsfield Mr R Hancock may be able to attend this event

Rural Tourism Network - Quality Awareness Event Tortworth Court Wed 21st Jan 11.00 – 2:30 details circulated
Thornbury Old People's Welfare Committee meeting Feb 9th for Four Towns Vale Link merger –no comments
Rural & Parish Matters Event Mon 9th Feb 3-9pm Winterbourne. Details circulated – Mr M Rosher may be able to attend this event.

Police reply to letter regarding local Beat coverage – put into circulation file for comments.

S.Glos Highways response to a petition for traffic calming on Little Bristol Lane – put into circulation file

Bus Timetable changes- put into circulation file

South Glos CAB request grant letter – regrettably unable to consider further grant requests. Clerk to respond

8342/09 Items for Circulation. The following items circulated to Members including:

Periodicals (Deaf Assoc. Rural & Parish matters, etc)

Notices of meetings & decisions from South Glos Council

Bristol Health Services Plan review details

8343/09 Planning Applications

PT08/3129/F 29 Durham Road, Installation of front & rear dormer to provide additional accommodation in the roof space. After due consideration it was **resolved** not to object to this application.

PT08/3144/F 15 Severn Close, Erection of single storey rear extension to provide additional living accommodation. Installation of 2no. solar panels and 4 no. velux. After due consideration it was **resolved** not to object to this application.

8344/09 Planning Decisions - Permissions

PT08/2973/F Pemberley Lodge Churchend – Erection of two storey side extension to provide additional living accommodation. Resubmission of PT08/2575/F

PT08/3000/F 8 Berkeley Close Erection of first floor side extension incorporating front and rear dormer. Erection of single storey rear extension

PT08/2792/F 42 Lincroft, Wotton Rd – erection of first floor extension to provide additional living accommodation.

Alteration to roofline to include 1 no front and 1 no rear dormer and front Juliet balcony (resubmission of PT08/1854/F).

REFUSAL - PT08/2946/F Hill House Farm – Demolition of existing garage and erection of new building to provide home gym and storage
WITHDRAWN APPLICATION - PT08/2844/F Hill House Farm, Station Road Restoration of outbuilding and creation of new access through it.

8345/09 Reports/Notices of Meetings

Ward Councillor report – none available

Charfield Playing Field – Playground Inspection Report from Mr R Hancock and Mr I Kershaw. Report copy to be forwarded to Mr J Russell for any attention. Next inspection Mr P Ashford and Mrs Y Lloyd. Clerk noted motorbike in play area last week and talked to lad who moved it.

Charfield Village Hall Management Committee. Previous report in circulation file.

No other reports.

8346/09 Accounts Clerk to resend latest accounts to all Councillors by e-mail. It was proposed by Mrs C Parton and seconded by Mrs N Newns and **resolved** that the following are approved for payment:

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|---|----------------|
| Clerk salary & office expenses | £ 643.39 |
| Charfield Memorial Hall Mgmt Committee | £ 130.00 |
| Maintenance (litter)per week @ £20.00 11/12/08, 18/12/08, 25/12/08, 01/01/09,08/01/09 | £100 |
| Use of room 02/12/08 & 09/12/08 meetings | £ 30 |
| South Glos Council Dog Waste bin emptying 1/10/08 to 30/11/08 2 bins @9 weeks x £3.65 per bin=£65.70 +vat £11.50 | £ 77.20 |
| BT direct debit on 20 th Nov 12 Aug to 11 Nov £60.79 + vat £10.64 | £ 71.43 |
| Mr M Rosher Noticeboard repairs Manor Lane (Perspex £22.98 & adhesive £3.98) | £26.96 |
| TOTAL | £948.98 |

8347/09 Items To Be Raised By Members for future agenda or minor points

Many complaints about overflowing dog bins – Clerk has already complained. Also check how many dog bins there are around the village and their locations.

A Councillor has noted much gathering by youths in cars & litter dropping most evenings upwards of 112 Woodlands Rd – Clerk to suggest PCSO monitors.

Manor Lane fence enforcement still needs to be monitored.

Rumours that the Glos CC Watsome Bridge Road closure works are delayed – Clerk to check.

Mrs C Parton's last PC meeting will be next month.

Mr P Ashford regrettably announced his resignation with effect from the February meeting (although he is unable to attend due to holiday) This is earlier than planned due to other changes at Council and is mostly due to having moved out of the village and being unaware of local issues. The Chairman thanked him for his contributions over the years.

The Clerk had received offer of publicity help from Chadra in the annual litter pick – although this may be too late for Chadra publication. Also an extra litter bin and dog bin was suggested – Clerk to research and put on agenda for February.

This concluded the business of the meeting, which closed at approximately 9:35 pm.

Ongoing Matters

Manor Lane Landscaping

Quarry planning applications

File Storage of Deeds & Registration of The Pound

New Burial Ground

Chairman

10th February 2009