

# CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 10<sup>th</sup> February 2009 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

## PRESENT

**Parish Councillors:** Mr M Rosher(Chairman),Mr R Hancock, Mrs N Newns, Mrs C Parton Mrs Y Lloyd

**Clerk:** Mrs S Bailey      **Ward Councillor** Mrs S O'Neill      **Public:** Mr J Acton, Mr Y Andrewartha, Mrs B Adams

**8348/09 Apologies for Absence** noted & accepted from Mr F Carling, Mr P Birt, Mr P Ashford, Mr I Kershaw

**8349/09 Declarations of Interest in Items on the Agenda** none

## **8350/09 Approval of Minutes**

It was proposed by Mrs N Newns and seconded by Mrs Parton and **resolved** that minutes of meeting held on Tuesday 13<sup>th</sup> January 2009 are signed as a correct record.

## **8351/09 Public Participation**

Mrs B Adams introduced herself as interested in being the footpath warden – aided by a relative - and this was gratefully accepted by Councillors.

Mr J Acton outlined recent events regarding the submission of extra documents by Cemex before the quarry expansion plan is brought before Development West Control Committee next week. Time to analyse them is rather limited however the main points appear to be revised noise reports and revised/improved hours of working. Since the start of the application a couple of years ago much progress has been made to improve conditions. However Councillors still wish to see improvements regarding a flood risk assessment from water run-off, road improvements, and a 600m Churchend stand-off area similar to that enjoyed by Wickwar properties. Mr J Acton will prepare a document for the Clerk to lobby Development Control Members prior to the meeting which summarises the Parish Council's position, after the Quarry Liaison Meeting this week.

Mrs Y Andrewartha further highlighted the need to protect Churchend residents from traffic disturbance, unsociable quarry working hours, and stressed the need for a similar 600m distance from a new working quarry.

Mr J Acton was sincerely thanked for the many hours of research and attention to this application on the Council's behalf. Mrs S O'Neill advised that Mr Crawford of South Glos Planning/Highways was compiling the basis of a S106 agreement regarding highway improvements with the Quarry operators ; Councillors are very concerned that this could be agreed without any consultation with the Parish.

Clerk will ask if quarry application can be deferred by one month to allow public to digest documents which were only posted on website yesterday. Mr Acton has agreed to represent the Parish Council at the Development Control meeting – clerk to assist with any administration.

Mrs S O'Neil noted that bus timetables have changed and that a long route has stopped short of Cribbs Causeway destination due to new EEC working hours directives. It is possible to change and continue at Yate. If more parishioners are interested in petitioning then a new route/service could possibly be considered.

**8352/09 Clerks Report on MATTERS ARISING from Previous Minutes** The Clerk had been advised that the possible purchase of a property on Manor Lane/Wotton Rd corner for a new nursery was on hold due to market conditions.

**8353/09 Appointment of Vice-Chair** No nominations were forthcoming; the appointment will be deferred until the next meeting.

**8354/09 Update on proposed burial ground** The Council still awaits the draft plans kindly offered by Mr Sansum to be drawn up. Mrs O'Neill suggested that the Council contact Mr Jefferies, an architect of Falfield, who has offered to help and does community projects similar to this. Clerk to investigate.

**8355/09 Spring Clean** The date of 25<sup>th</sup> & 26<sup>th</sup> April was agreed for a Spring Clean weekend. Advertising needs to improve this year. It was suggested that the Clerk investigate the production of a white PVC 6' x4' banner from Sema4Graphics, saying 'Charfield Spring Clean/Litter Pick Weekend/A3 space date & April'. Areas to advertise would be the Gazette, banner on railings by railway, leaflets in shops, website, noticeboards, letters to scouts, beavers, brownies..... Clerk to request litter pickers from South Glos – 10 more would be ideal as children find them fun and elderly cannot bend so well.

**8356/09 Storage of records** This is ongoing..... Mr R Hancock is to investigate the possibility of a larger scanner loan.

**8357/09 War Memorial name cleaning** After discussing the Clerk's findings regarding advice not to thoroughly clean stonework, and the quotation by Mr Cottle to do a light clean for £400, Councillors decided to have a go themselves in better weather, with distilled water and some nailbrushes, to make the names legible.

**8358/09 Chadra proposal for new dog bin and litter bin.** Clerk explained dog & litter bin quotations both from Glasdon UK and from South Glos. The dog bin proposed location on corner of Station Road by underpass was discussed and Councillors did not see the need for a dog bin in this location. Clerk to clarify reason why after consulting with Chadra. The need for a litter bin on corner of Woodlands Road/Little Bristol Lane was understood but it is not clear where it could be placed. Clerk to photograph and ask Chadra. Also the litter bin quotation provided by South Glos of £319.80 + installation of £101.82 & no future emptying charges was preferred. Clerk to advise Chadra.

**8359/09 Streetlighting trial with South Glos Council** Charfield Parish Council has been contacted by South Glos Council to be the first Parish in South Glos to trial a part night time reduction in streetlighting. The aim is to reduce carbon emissions, cut lighting costs, and reduce night time streetlamp pollution. The Clerk and Chairman attended a meeting today at South Glos Council offices to discuss how it could proceed. A consultation meeting with the public is to be held. A good forum for this would be the Annual Meeting of the Parish. This was due to be held on April 28<sup>th</sup> however given the relatively short time frame available to consult the public before decisions are made, it is proposed to hold the meeting at end of March. Clerk to ascertain Hall availability. (Post meeting addendum; meeting to be held on Thursday March 19<sup>th</sup>)

**8360/09 Resolution by Mr M Rosher and seconded by Mrs C Parton and resolved to add a clause to Standing Orders to enable the Chairman to impose restrictions on public speaking time** at item 63a to read "the Chairman shall at his discretion and with Council's approval restrict public speaking time per person or per subject in order to expedite the meeting or proceedings"

**8361/09 Insurance renewal & quotation from Came & Co** Current policy with Allianz renewal proposal is £1236. Came & Co using Norwich Union provide better cover and have quoted £971, reducing to £922 if a 3 year commitment is agreed. Also further reduction for no claims after a year. It was proposed by Mrs Y Lloyd and seconded by Mrs C Parton and **resolved** to enter into a new 3 year contract with Came & Co at renewal date.

**8362/09 Annual play area safety inspection** Rather than J Hicks Associates, it was proposed by Mr R Hancock and seconded by Mrs N Newns and **resolved** to use Digley Associates this year who are cheaper and appear to provide a more comprehensive service through their new tie-up with Came & Co Insurance.

**8363/09 Membership renewal for SLCC for £105** It was proposed by Mrs Y Lloyd and seconded by Mrs C Parton and **resolved** to renew this membership

**8364/09 Field In Trust Annual Subscription for £35** It was resolved not to renew this membership as no benefits could be perceived.

**8365/09 Appointment of Internal auditor I Selkirk for £85.00** audit check on 11/12<sup>th</sup> May 2009 - it was proposed by Mrs N Newns and seconded by Mrs Y Lloyd and **resolved** to appoint Mr Selkirk for another year.

**8366/09 Consultation Code of Recommended Practice on Local Authority Publicity by 12/3/09** No comments

**8367/09 Joint Waste Core Strategy for West of England consultation by 12<sup>th</sup> March** put into circulation file

**8368/09 South Glos Cultural Strategy Consultation by 3<sup>rd</sup> April** put into circulation file

**8369/09 Annual Parish Meeting subject 28<sup>th</sup> April** Streetlighting consultation will form the focus of the annual meeting of the parish and the date will change to the end of March. Clerk to advise.

**8370/09 Correspondence**

Longs View resident complaint letter about Network Rail tree clearance  
Thank you letter for Scout grant for next financial year  
ALCA meeting Thursday 12<sup>th</sup> Feb 7:30pm Bitton

**8371/09 Items for Circulation.** The following items circulated to Members including:

ALCA newsletter  
Periodicals (CVS South Glos etc)  
Notices of meetings & decisions from South Glos Council  
Parish Charter Working Group Minutes

### 8372/09 Planning Applications

PT08/2763/F 53 Underhill Rd - Amendment - Erection of single storey rear extension to form kitchen, hall & WC linking to existing garage. Erection of two storey side extension to provide carport with additional bedroom & WC over. After much deliberation it was resolved to object on the following grounds:

- Strong impact on residential parking; loss of usable parking space will lead to more on street parking by neighbours in what is already a busy residential road
- Detrimental to the streetscene and the setting of a precedent for terraced effect linear style development in what was intended to be separate semi-detached houses with some space between
- The viewable open aspect from the road towards the playing fields and escarpment beyond would be lost, again adding to the terracing effect

### 8373/09 Planning Decisions - Permissions

PERMIT – PT08/3129/F 29 Durham rd Installation of front and rear dormer to provide additional accommodation in the rood space

PERMIT – PT08/3144/F 15 Severn Close Erection of single storey rear extension to provide additional living accommodation. Installation of 2no. solar panels and 4 no. velux windows

BREACH – The Paddock Horsford Rd, Installation of first floor window in south west elevation contrary to approved plans PT06/0537/F

REFUSAL – PT08/3107/F Cosy Farm Swinhay Lane Change of use of land & buildings to provide additional residential accommodation and garage

### 8374/09 Reports/Notices of Meetings

Ward Councillor report – brief discussion took place during public participation

Charfield Playing Field – Playground Inspection Report from Mr P Ashford & Mrs Y Lloyd. Report copy to be forwarded to Mr J Russell for any attention and to ask if he can look at wobbly bolts at bottom of toddler slide. Next inspection Mr M Rosher & Mrs N Newns.

Charfield Village Hall Management Committee. Previous report in circulation file.

No other reports.

**8375/09 Accounts** It was proposed by Mrs C Parton and seconded by Mrs Y Lloyd and **resolved** that the following are approved for payment:

Clerk salary & office expenses

Charfield Memorial Hall Mgmt Committee

Maintenance (litter) per week @ £20.00

15/01/09, 22/01/09, 29/01/09, 05/02/09

Use of room 13/01/09 meeting

HM Revenue Tax & Ni payments Oct to Dec 08

SLCC Annual Membership renewal

**TOTAL**

**£1021.69**

### 8376/09 Items To Be Raised By Members for future agenda or minor points

Mrs C Parton (and Mr P Ashford in his absence) were thanked for their contributions over the years.

No response on fence removal Manor Lane corner -Clerk to chase Planning Enforcement

Road drains blocked on Little Bristol Lane from tennis court to Woodlands Rd – Clerk to report

*This concluded the business of the meeting, which closed at approximately 9:55 pm.*

#### Ongoing Matters

Manor Lane Landscaping

Quarry planning applications

Chairman

File Storage of Deeds & Registration of The Pound

New Burial Ground

10<sup>th</sup> March 2009