

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 12th February 2008 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr P Ashford (Chair), Mr R Hancock, Mrs Y Lloyd, Mrs N Newns, Mrs C Parton, Mr F Carling, Mr M Rosher, Mr I Kershaw, Mr P Birt

Clerk: Mrs S Bailey **Public:** Ms L J Gillespie (Gazette), Mrs J Crowfoot & Mrs M Smith (Chadra)

8041/08 Apologies for Absence none

8042/08 Declarations of Interest in Items on the Agenda Mr M Rosher declared a personal and prejudicial interest in a planning application due to being a neighbour

8043/08 Approval of Minutes

It was proposed by Mr M Rosher and seconded by Mrs C Parton and **resolved** that minutes of meeting held on Tuesday 8th January are signed as a correct record after minor amendments.

8044/08 Public Participation Mr M Rosher explained how the planning application in Newtown would affect light into his property window and considered the extension proposal to have an overbearing affect on the site and surrounding properties. Mr J Acton asked that he Gazette endeavour to publish the correct meeting dates/times after errors for both January & February.

Mrs Crowfoot introduced herself and Mrs Smith from Chadra and reiterated her recent letter that Chadra would be willing to pay for the map inside the new Manor Lane noticeboard, and gave photographic examples of possibilities. They would also consider paying for planting subject to seeing the plans. The Chairman invited them to attend the next Manor Lane working group meeting

8045/08 Clerks Report on MATTERS ARISING from Previous Minutes none

8046/08 Quarry planning applications Mr J Acton updated the Council as to the progress with the applications and the fact that appeals had been lodged which needed replies soon. The Parish Council needs to decide whether to rely on objections submitted so far, lodge new statements and/or attend the hearing. He also noted that replies were not very forthcoming from S. Glos Planning Dept. on the possibility of a compromise on quarry hours. Councillors asked the Clerk to contact Planning stressing that Mr J Acton is acting on behalf of the Parish Council and requesting co-operation. Mr P Ashford proposed to accept Mr J Acton's generous offer of preparing new statements to be lodged for the appeal, seconded by Mr F Carling and **resolved**. Mrs C Parton noted that the Liaison Group meetings run by Cemex are not very productive, are very time consuming and appear to have a political agenda. Although some issues are addressed, such as insulating the crushing plant, most answers to questions are not forthcoming.

8047/08 Update on burial ground investigations The Structural Soils Tier 2 Assessment has been circulated amongst all Councillors. Confirmation from the Environment Agency as to site suitability is still awaited although initial correspondence appears promising. Clerk to establish solicitor costs for transferring land ownership.

8048/08 Manor Lane landscaping It was proposed by Mr P Ashford and seconded by Mrs C Parton and **resolved** to approve quotation from Manor Garden Maintenance for £260 to cut/lay hedge at rear with invoicing in April.

8049/08 Little Bristol Lane traffic survey Results were discussed and the data was considered useful if an appeal is lodged by the flats developer as traffic flows are very high. Clerk to check southbound figures for 21st Jan 3pm.

8050/08 S.Glos Waste Strategy Consultation by 31st March Councillors have seen leaflet but have no comments

8051/08 S.Glos Economic Development Strategy Consultation by 7th March Not enough time for comments but circulated amongst Members for information/personal comments.

8052/08 S.Glos Gypsy & Traveller Sites Issues & Options Document by 29th Feb 08 Not enough time for comments but circulated amongst Members for information/personal comments.

8053/08 S.Glos Community Engagement Strategy Consultation by 9th April Circulated for comments

8054/08 S.Glos Affordable Housing Supplementary Planning Document Consultation (draft) by 7 March Not enough time for comments but circulated amongst Members for information/personal comments.

8055/08 Membership renewal of SLCC for £91 p.a. It was proposed by Mrs C Parton and seconded by Mrs N Newns and **resolved** to renew membership.

8056/08 Membership renewal FIT (National Playing Fields Assoc) for £35 p.a. It was proposed by Mr P Birt and seconded by Mrs C Parton and **resolved** to renew membership

8057/08 Quarterly budget report – period 10 months to end Jan 08 It was proposed by Mrs C Parton and seconded by Mrs Y Lloyd and **resolved** to accept budget report as presented.

8058/08 John Hicks Associates annual playground inspection for £69 It was proposed by Mrs C Parton and seconded by Mr M Rosher and **resolved** to appoint J.Hicks again.

8059/08 I Selkirk as independent internal auditor for £85 It was proposed by Mr I Kershaw and seconded by Mr P Birt and **resolved** to appoint Mr I Selkirk again.

8060/08 Insurance cover by Allianz for £1142.04(budgeted £900) to include play area. It is proposed by Mr P Ashford and seconded by Mrs N Newns and **resolved** that the extra required £242 be taken from this FY unused play maintenance budget This issue was discussed and adjourned for further discussion at the next meeting in compliance with Standing Orders.

8061/08 Play area working group A working Group comprising Mr M Rosher, Mr I Kershaw, Mr R Hancock and Mrs N Newns is established to review the play area and to formulate play replacement strategy

8062/08 Motion by Mr P Ashford proposing that the residue of maintenance budget for FY07/08 is transferred to FY08/09 as Earmarked Funds for replacement play equipment. This is seconded by Mrs N Newns and **resolved** to be adjourned until the next meeting for voting in compliance with Standing Orders

8063/08 Consultation on Orders & Regs relating to Conduct of Local Authorities by 15th Feb 08 Not enough time for comments but circulated amongst Members for information/personal comments.

8064/08 Correspondence the following was noted and put in circulation where necessary
Ladden Vale Environmental link Group meeting Wickwar Town Hall Wed 13th Feb 10am & Community Action
Audit Commission appointment of Mazars as external auditor
South Glos Schools Orgn Plan 2007-12 available to download or can order hard copy & comment inclusion letter
South Glos Council Satisfaction Survey

8065/08 Items for Circulation. The following items circulated to Members including:

- Various journals(The Clerk, Community Action, Fieldwork etc...)
- Sustainable Transport newsletters
- Notices of meetings & decisions from S Glos Council
- ALCA newsletter
- Councillor Development Events from S Glos Council

8066/08 Planning Applications *(Mr M Rosher left the room during the discussion of Newtown)*

PT08/0086/F Pear Tree Inn – erection of raised timber decking area to front elevation (retrospective) – resubmission of
PT07/2912/F (permission already granted)

PT08/0055/CLE 52 Wotton Rd – Application for certificate of lawfulness for the existing use of vehicular access
52 Wotton Rd – *application withdrawn - letter received 28 Jan*

PT08/0213/F Charfield CP School - Erection of single storey link corridor with new entrance lobby. . After due consideration it was **resolved** to raise no objection

PT08/0215/F 30 Longs View - Erection of rear conservatory. . After due consideration it was **resolved** to raise no objection, however it is requested that upper panes be obscure glass for neighbour's privacy

PT08/0259/F 1 Manor Farm Cottages Churchend Demolition of existing greenhouse to facilitate the erection of single storey rear greenhouse. Installation of satellite dish. . After due consideration it was **resolved** to raise no objection.

PT08/0262/LB 1 Manor Farm Cottages Churchend Demolition of existing greenhouse to facilitate the erection of single storey rear greenhouse. Demolition of boiler house. Internal and external alterations including replacement front door and installation of satellite dish. Internal and external alterations to building. . After due consideration it was **resolved** to raise no objection, however it is requested that materials used by sympathetic to existing character.

PT08/0256/F 7 Cotswold House Newtown Erection of two storey side extension to provide additional living accommodation and double garage. Erection of rear conservatory. . After due consideration it was **resolved** to raise no objection.

PT07/3422/F Hill House Farm Conversion of existing barn to form indoor riding arena. Construction of stables to facilitate change of use of land from agriculture to the keeping of horses. (resubmission of PT07/2546/F). South Glos have received amended plans showing an increase in application site size to comply with recommendations of the British Horse Society, and added stable details. After due consideration it was **resolved** to raise the same objections as previously and also complain that the officer's recommendation to permit had already been written before the Parish Council had received the amended plans. It is understood that this application has been called in to Development West Committee – site meeting to be advised.

8067/08 Planning Decisions – the following decisions were noted

Appeal - Wickwar Quarry – PT07/0577/RVC variation of condition 16 relating to crushing & screening – appeal launched – appeal replies at latest by 25th Feb

Permit - PT07/3494/F 41 Woodlands Rd erection of first floor side extension and single storey rear extension to provide additional living accommodation

Permit - PT07/3239/F Park Farm Erection of 1 no. Agricultural building and single storey extension to Unit F. Raising of roofline to units D & E to provide stables. Change of use of land from agriculture to keeping of horses, as defined in the Town & Country planning (Use Classes) Order 1987 (as amended)

Permit – PT07/3568/F 11a Station Rd Erection of single storey front extension to provide additional accommodation

Permit – PT08/0086/F Pear Tree Inn erection of raised timber decking area to front elevation

Permit – PT07/3625/F 5 Wotton Rd Erection of two storey rear extension and single storey rear extension to provide additional living accommodation

8068/08 Reports/Notices of Meetings

No report available from Ward Councillor – it was requested by Councillors that the clerk contact Mrs S O'Neill to ask for a brief written ward report if attendance is not possible.

Charfield Playing Field - Playground Inspection Report from Mr M Rosher & Mrs N Newns. A copy of the report to be supplied to Mr Russell for attention to any defects highlighted. Next inspection Mr I Kershaw & Mrs Y Lloyd.

Councillors had not seen the PCSO around recently and noticed more glass and lager cans in skateboard area; clerk to check if PCSO is still operating here. Metal bench from Manor Lane site is now available to be installed in play area – clerk to obtain quote for installation

Charfield Village Hall Management Committee. Previous report in circulation file.

8069/08 Accounts It was proposed by Mr P Ashford and seconded by Mrs Y Lloyd and **resolved** that the following are approved for payment:

Clerk salary and office expenses

Charfield Memorial Hall Maintenance (litter)

10/01/08, 17/01/08, 24/01/08, 31/01/08, 7/2/08

Use of room 08/01/08 full meeting

Structural Soils Ltd Tier 2 Survey at Churchend (Ref Minute 8011/07)

Harry Stebbing Noticeboard – Minute 7984/07

South Glos Council Dog bin emptying 1st Oct to 31st Dec 2 bins at £3.45 per week

Manor Garden Maintenance – Minute 7984/07 Installation of bench, bin, noticeboard at Manor Lane

Townscape Products Ltd Millennium Mainline seat

Wybone Ltd Litter Bin 160 litre black/gold

NALC Clerk training for Cilca 1st March (Minute 8033/08)

SLCC membership renewal p.a.

Mr M Rosher GAPTC Councillor Training Longlevens

TOTAL £4, 779.91

8070/08 Items To Be Raised By Members for future agenda or minor points

Mrs C APrton asked about the enforcement of 110 Manor Lans and planning fence refusal – clerk to investigate

Mrs C Parton explained the recent mistaken removal by S.Glos of gate at Woodlands road, and explained about recent flooding problems. Clerk to ask Kingswood Parish Council if they have plans to alleviate flooding on Wotton Rd as Mr P Birt noticed that the Environment Agency had been assessing the area.

Mr R Hancock will chase removal of the out of date blood session sign and asked about wreath removal at War Memorial

This concluded the business of the meeting, which closed at approximately 9:50 pm.

Ongoing Matters

Manor Lane Landscaping

File Storage of Deeds & Registration of The Pound

Quarry planning applications & Little Bristol Lane flats

New Burial Ground

Chairman

11th March 2008