

CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 14th April 2009 commencing 7.30pm in the Sportsman's Lounge, Charfield Memorial Hall, Charfield

PRESENT

Parish Councillors: Mr M Rosher(Chairman),Mr R Hancock, Mrs N Newns, Mrs Y Lloyd, Mr I Kershaw, Mr F Carling
Clerk: Mrs S Bailey **Public:** Mr P Patterson, Mr M Cheskin, Mr J Russell (Memorial Hall)

8399/09 Apologies for Absence noted & accepted from Mr P Birt,

8400/09 Declarations of Interest in Items on the Agenda none

8401/09 Approval of Minutes

It was proposed by Mrs Y Lloyd and seconded by Mr R Hancock and **resolved** that minutes of meeting held on Tuesday 10th March 2009 are signed as a correct record.

8402/09 Public Participation Mr Russell noted that the lights were now turned out overnight at the Memorial Car Park with no adverse effect so far.

8403/09 Clerks Report on MATTERS ARISING from Previous Minutes nothing to note

8404/09 Co-option of two new candidates for Parish Councillor It was proposed by Mrs Y Lloyd and seconded by Mrs N Newns and **resolved** by all to appoint the two candidates Mr Paul Patterson and Mr Mike Cheskin to be Parish Councillors with immediate effect after having signed the Declaration of Acceptance of Office. The Clerk gave the two new Councillors information packs and the Chairman welcomed them to the Council after having made introductions.

8405/09 Update on proposed burial ground Architect Mr T Jefferies has drawn up a proposal which needs to be assessed by a working group who should meet more frequently in order to take matters forward, with the aim of the Council applying for planning permission as soon as possible. Membership of the working group has been decided as Paul Birt, Yvonne Lloyd, Naomi Newns, Mike Cheskin, Paul Patterson and Mark Rosher. The first meeting is to be held with the architect to informally discuss the plan on Wednesday 22nd April at Newtown. Clerk to confirm date. Initial thoughts on the design are that the car area is too large, the graves give a regimented effect and there is no cremation area.

8406/09 Streetlighting trial with South Glos Council A Consultation with the Parish on Streetlighting was combined with the Annual Parish Meeting and held on Thursday March 19th in the main hall. Councillors studied maps with proposed switched off lamps. Turnout from the Charfield public was poor in spite of a good presentation by South Glos Officers and local County Councillors Mrs S O'Neill & Cllr Andrewartha from Glos CC. South Glos Council have noted that the enforcement of 30mph speed limit does not require every fourth light to remain switched on and therefore more lights may be switched off in Woodlands Rd. Mr F Carling noted that a lamp outside 33/37 Charfield Green should stay switched on due to it being at the convergence of footpaths. Any responses received since the meeting from the public have been encouraging and it is proposed by Mrs Y Lloyd and seconded by Mr I Kershaw and **resolved** that the Parish Council approves South Glos Council to go ahead with the part night street lighting trial in Charfield.

8407/09 Footpaths map on website Mr M Rosher has suggested providing an information point on the Parish Council website which show local footpaths. Clerk has contacted Rights of Way Officer at South Glos to see whether we have permission to use the O.S. map

8408/09 Quote for £120 to concrete path entrance from skateboard to gate After receiving the quote from a contact of Mr P Birt, it was proposed by Mr I Kershaw and seconded by Mr R Hancock and **resolved** to approve this expenditure.

8409/09 Dimming/switch off crossing signals outside school at night The Clerk enquired of South Glos Council via Mrs S O'Neill who responded that all traffic & pedestrian lights are automatically dimmed after midnight. After discussion, Clerk to enquire as to whether dimming can be increased.

8410/09 Chadra proposal for new dog bin and litter bin. Letter received from Chadra kindly offering a donation towards new litter bin & dog bin. A letter of thanks to be sent by Clerk. It was proposed by Mrs Y Lloyd and seconded by Mrs N Newns and **resolved** to purchase a litter bin for £421.62 using South Glos Council whose quote includes future emptying charges. Discussions followed as to the best location for the bin with some Councillors favouring the bus pick up

point on corner of Woodlands Rd/Little Bristol Lane and others preferring the footpath/grass area entrance 50yds down from Woodlands Rd as it is used as a short cut for many pedestrians. Furthermore the Parish Council would like to reserve the right to relocate the bin (at its own expense) in the future if the location proves unsuitable. Clerk to liaise with Chadra to request their opinions. Regarding the dog bin it was proposed by Mr M Cheskin and seconded by Mr P Patterson and **resolved** to approve the purchase of a dog bin at Station Rd near underpass for a cost of £149.00. Parish Council to pay for future emptying charges as per the other two dog bins in the village. Parish Council will own & maintain both bins.

8411/09 Increase in anti-social behaviour Woodland Road and around village The behaviour incidents were explained to the new Councillors and a lively discussion ensued as to the causes for such behaviour. Woodlands Road has improved recently after intervention from PCSO McKinnon. The situation in the village continues to be monitored, particularly around the Memorial Hall.

8412/09 Junction of Manor Lane/Underhill Road South Glos Highways consider this junction does not warrant enough importance in terms of accident figures to need redesigning. Mr P Birt has asked for mirrors to improve visibility.

8413/09 Meeting of play area working group to draft toddler area design The funding situation and need for a revamp was explained to new Councillors. The play area working group members are Mr I Kershaw, Mr R Hancock and Mr M Rosher. Councillors to meet very soon to discuss revision of draft plans.

8414/09 Extra set of keys to Memorial Hall Lounge for Parish Council use It was suggested by the Memorial Hall Committee that it would be beneficial for the Parish Council to have its own set of Sportsmans Lounge keys due to its regular use. It was proposed by Mr I Kershaw and seconded by Mr R Hancock and **resolved** that up to £25 be spent on the three keys required to gain access. Chairman to hold the keys.

8415/09 Completion of Annual Risk Assessment It was proposed by Mr M Cheskin and seconded by Mrs N Newns and **resolved** to adopt the risk assessment as completed.

8416/09 Completion of Annual Governance Statement for external audit It was proposed by Mrs Y Lloyd and seconded by Mrs N Newns and **resolved** that the annual governance statement be adopted as completed.

8417/09 Approval of Accounts for financial year ended 31/3/09 Copies sent with agendas. After a few minor questions, it was proposed by Mrs N Newns and seconded by Mrs Y Lloyd and **resolved** to adopt the accounts as presented.

8418/09 Correspondence

South Glos Tree Warden Scheme – passed to Mr M Rosher for interest

8419/09 Items for Circulation. The following items circulated to Members including:

- ICO Freedom of Info Act CD information pack
- Calor Village of Year competition details
- S.Glos Childrens/Young People newsletter
- S.Glos Sort-it newsletter
- S.Glos Guide to Council Services leaflets
- Senior Citizens Forum awareness leaflets
- Periodicals (ALCA, CPRE, CVS, Fieldwork,)
- Notices of meetings & decisions from South Glos Council

8420/09 Planning Applications none

8421/09 Planning Decisions none

8422/09 Reports/Notices of Meetings

Ward Councillor report – none available

Charfield Playing Field – Playground Inspection Report passed to Council from Mr P Birt and discussed. Report copy to be forwarded to Mr J Russell for any attention. Next inspection Mrs Y Lloyd & Mr I Kershaw.

Charfield Village Hall Management Committee. Latest reports in circulation file.

The Safer Stronger Community Group's latest Minutes were discussed and the fact that no one had any notice of the meeting other than Cromhall residents? The logic and workings of this group were discussed and it was agreed that Charfield residents need to attend en masse in order to bring issues forward and obtain votes to be in the top 3 issues. Next meeting in Falfield Village Hall on Thursday 2nd July; details to be circulated by Clerk.

8423/09 Accounts It was proposed by Mr F Carling and seconded by Mrs N Newns and **resolved** that the following are approved for payment:

Clerk salary & office expenses

Charfield Memorial Hall Mgmt Committee

Maintenance (litter) per week @ £20.00 12/03/09, 19/03/09, 26/02309, 02/04/09, 09/04/09

Use of room 10/03/09, 19/03/09 meeting

Mr R Hancock mileage claim - Charfield to Mangotsfield & return 30miles@39.9p

Tues 17th Mar Safer Stronger Neighbourhoods - Avon & Somerset Police.

ALCA annual subscription

South Glos Council – grass cutting Manor Lane April 08 to March 09

South Glos Council maintenance two dog waste bins 1/12/08-31/03/09 £3.65 x 2

TOTAL

£1550.65

8424/09 Items To Be Raised By Members for future agenda or minor points

Mr R Hancock noted that when schools return, the area of Manor Lane layby will be very busy due to Wessex road closures and locals using the alternative route of Manor Lane/Little Bristol rather than via Wickwar.

Mr M Rosher noted the fly tipping of 100 tyres at Devil's Lane Churchend – Clerk to advise PCSO McKinnon

This concluded the business of the meeting, which closed at approximately 9:15 pm.

Ongoing Matters; Manor Lane Landscaping, File Storage of Deeds, Registration of The Pound, New Burial Ground, Streetlighting Reduction, toddler play area revamp

Chairman

12th May 2009