

# CHARFIELD PARISH COUNCIL

Minutes of a meeting held on Tuesday 9<sup>th</sup> March 2010 commencing 7.30pm in the Memorial Hall, Charfield

## **PRESENT**

**Parish Councillors:** Mr M Rosher(Chairman), Mrs J Law, Mr P Patterson, Mrs Y Lloyd, , Mrs N Newns, Mrs S O'Neill (Ward Councillor), Mr I Kershaw **Clerk:** Ms S Bailey **Public:** Mr J Russell

**8668/10 Apologies for Absence** noted & accepted from Mr Hancock, Mr M Cheskin, Mr P Birt

**8669/10 Declarations of Interest in Items on the Agenda** none

## **8670/10 Approval of Minutes**

It was proposed by Mr P Patterson and seconded by Mrs Y Lloyd and **resolved** that minutes of meeting held on Tuesday 9<sup>th</sup> February 2010 are signed as a correct record.

**8671/10 Public Participation** Mrs S O'Neill commented that S106 agreement had been signed as part of Quarry extension - some earth moving and planting works may be started soon, but no extraction allowed until road improvements completed. A roundabout design is being drawn up at Tafarn Bach, and also a footpath scheme at Tortworth. Another application is being submitted for extra emergency quarrying hours due to 2yr expiry reached. Operators not allowed to repair road potholes outside quarry (even though they have offered) due to highways maintaining responsibility. Mrs S O'Neill to send Clerk details of costs agreed as part of all S106 agreements.

Little Bristol Lane new details will emerge soon regarding traffic calming with 3 humps instead of 6.

There are rumours of a new housing association plan for the corner of Little Bristol Lane.

A new planning application for Treetops on Charfield Hill has been submitted with extra accommodation to comply with higher density of land use.

Many complaints received recently regarding fly posting.

The core strategy has been signed this week at South Glos Council outlining where housing is to be placed around the county. Car parking and sharing at M5 Falfield is included. No houses at the moment around Charfield as the infrastructure would need to be improved first – but the potential of re-opening Charfield Railway Station could emerge in the near future. That would then spotlight some of the fields around Charfield for housing infill.

First Bus have been having route length problems with new EC laws on driver hours – but have solved it by renaming the bus number mid way!

**8672/10 Clerks Report on MATTERS ARISING from Previous Minutes** None

**8673/10 Youth club activities** no updates received on any further meetings between Memorial Hall Committee and South Glos Youth Worker.

**8674/10 Burial ground planning application** The working group met to discuss a draft plan of regulations for a proposed burial ground and a draft set has been circulated by e-mail to Councillors –further comments invited please. Another working group meeting will next discuss the pricing structure and Councillors/Clerk are asked to find examples to compare locally. The planning application response will be available in two weeks; the consultation date has now expired.

Permission is likely to be granted with some conditions such as a watching brief for archaeology and discussions over the grasscrete or similar to be used on the parking surface.

*Action all Councillors*

**8675/10 Attendance SLCC cemetery course at Chepstow - 9:30 - 4pm Wed 24th March** It was proposed by Mr I Kershaw and seconded by Mrs J Law and **resolved** that Mr P Patterson and Mrs N Newns attend this course; more knowledge of burial management is needed within the council and other councillors are urged to attend courses soon. Cost is £120 for non members and £95 for members – also mileage will be paid.*Action Cllrs Patterson & Newns*

**8676/10 Streetlighting trial** Noting further received from parishioners. Mr M Rosher to speak on this subject at South Glos Environmental Forum meeting soon. Also a rep from South Glos will attend the Annual Parish Meeting on 27<sup>th</sup> April to discuss progress.

*Action Cllr Rosher*

**8677/10 New toddler area design by Jane's Pond** After many discussions in recent few weeks, new & much improved revised plans have been received and circulated to Councillors, and also posted on our website. Draft costing has also have been discussed and the likelihood that this much better plan may be over budget. However there is the possibility of going ahead with most of the work and keeping the roundabout and birds nest swing until more grants (disability access etc...) are

obtained (probably for another £9-12,000) . It is not possible to produce detailed build design & costs at this stage as the plan is purely a design concept. However the majority of this work can be done for our budget of £30,000. It was proposed by Mr I Kershaw and seconded by Mrs Y Lloyd and **resolved** by all to go ahead and commission Jane's Pond to produce design details and build as much of this project as possible for a total budget of £30,000, in addition to procuring a subsoil licence for £575. Subsoil licence will be required to enable mound to be built – at a cheaper rate than quoted as we will be accepting subsoil and not buying it in .A project upfront deposit of 50% is needed. Mrs S O'Neill to chase a possible Cemex contribution and check on immediate availability of Merlin Housing residue grant funds.

*Action Cllr O'Neill*

**8678/10 Consultation on Charfield cycle bypass** After discussion it was agreed to respond favourably to this proposal and also state that the Parish Council would like to be able to submit further comments in due course on the potential for a further increase in the cycle lane after the road proposals at Tafarn Bach are available.

**8679/10 Update on S.Glos consultation on Little Bristol Lane traffic calming measures** Await the new revised plans which are due very shortly. Method statement of installing them will be needed to ensure that adequate access is maintained to properties. Height of tables was discussed – whether 75mm would equal kerb height.

**8680/10 Insurance renewal quote** It was proposed by Mr P Patterson and seconded by Mrs N Newns and **resolved** to approve the renewal payment for annual insurance of £813.72. This was reduced from £902 after eliminating the need for certain items discussed at the last meeting.

**8681/10 Discussion of a Parish Plan** The Chairman attended the recent Chadra meeting and highlighted the benefits of a Parish Plan to the village and how it could safeguard the community in the future if extra housing were to be allocated to the area. A group other than the Parish Council would need to be the driving force behind this although it would have the full support of the Council. Chadra appreciated the explanation but was unsure as to whether it could undertake such a role. A S. Glos speaker will explain more about Parish Plans at the Annual Parish meeting on 27<sup>th</sup> April.

**8682/10 Rota for Spring Clean Day Sat 20<sup>th</sup> March 10-4pm** List is now complete; clerk confirmed names available. Bags, gloves & litter pickers & clipboard with Mr M Rosher. Skip to be delivered prior, to car park after contacting Mr J Russell who has gate key. Banner is up on railings to advertise; Mr M Rosher to submit brief note to Gazette.

*Action Cllr Rosher*

**8683/10 Request for grant from Victim Support** Clerk to respond that funds already allocated for the next financial year and advise to reapply in December at budget meeting.

*Mrs S O'Neill left the meeting at 8:50pm*

**8684/10 Correspondence** – noted and put in circulation file where necessary

Agenda for ALCA special meeting on Thurs 18<sup>th</sup> March 7:30 Emersons Green Village Hall  
Central Networks – electricity substation works advising letter

**8685/10 Items for Circulation.** The following items circulated to Members including:

Fair-trade directory copies  
South Glos Official Response objecting to Proposed Power Station at Oldbury  
Various newsletters including Deaf Assoc, ALCA

**8686/10 Planning Applications**

After due discussion it was **resolved** to make no comments on the following two applications:

PT10/0293/F 21 Station rd – erection of detached garage with loft above and construction of new access – resubmission of withdrawn application PT09/5976/F

PT10/0261/F 129 Woodlands Rd – erection of chimney stack

**8687/10 Planning Decisions** noted

Permit – PT09/6045/F 2 Woodlands Rd – erection of first floor side link extension over existing garage to form additional living accommodation

Permit – PT09/6011/F 41 Manor Lane – erection of two storey rear extension to provide additional living accommodation

Permit – PT09/6099/F Land at Upper Huntingford Farm – erection of agricultural building for storage of fodder and machinery

**8688/10 Reports/Notices of Meetings**

Ward Councillor report – as above in public section

Charfield Playing Field –Inspection comments from Mr M Cheskin & Mr P Patterson – toddler slide wobbles; this will be addressed with new play area design. The hedge is encroaching onto senior swing area – this is a boundary matter for the Memorial Hall Committee. Litter bin housing still broken – working group needs to consider how a litter bin can fit into new play area design. Some motorcycle ruts outside hexagonal shelter. The shelter has not yet seen any evidence of graffiti art? Generally play area is in a good state. Next inspection Mrs N Newns & Mr M Rosher.

Charfield Village Hall Management Committee – latest Minutes in circulation file. Mr I Kershaw noted from the Hall meeting that changing room refurbishment quotes were between £10-12,000 with the football club being a driving force for 50% of funding. Water tanks are 20 yrs old and will cost £2000. The cleaner is very concerned at the growing amount of glass under skateboard ramp; Hall Committee has suggested boarding up the sides so that youths cannot sit under there and smash glass. Clerk to ask South Glos Communities if SSCG funding would be available. Metal shuttering side panel quotes are needed.

**8689/10 Accounts** It was proposed by Mrs Y Lloyd and seconded by Mr P Patterson and **resolved** that the following are approved for payment:

Clerk salary & office expenses

Charfield Memorial Hall Mgmt Committee

Maintenance (litter) per week @ £20.00

11/2/10, 18/2/10, 25/2/10, 4/3/10,

Use of room 9/2/10 meeting

Jane's Pond toddler play area landscape design

Jane's Pond sub soil extraction licence for constructing mound

Tailor Made Office Supplies printer toner

Came & Co Council Insurance renewal

TOTAL

£ 2562.92

**8667/10 Items To Be Raised By Members for future agenda or minor points**

Mr I Kershaw asked that people be made aware of any burnable wood if available when play area is dismantled.

Mrs J Law had received emergency planning notes from Severn Vale Forum and wondered if Streetcare had a floodplan?

A late e-mail had been circulated on emergency planning training from South Glos and Mr M Rosher offered to attend.

Mrs N Newns commented that the dog bin in the open space area by Manor Lane shops was too muddy to access.

Mr J Russell commented to the Clerk that mud ruts on footpath at entrance to Memorial Hall car park were done by cars – clerk to ask Streetcare for advice on prevention.

Clerk gave letter of resignation to Council – discussions followed on new clerk recruitment.

*This concluded the business of the meeting, which closed at approximately 9:25 pm.*

*Ongoing Matters; Manor Lane Landscaping, File Storage of Deeds (action Mr M Rosher), Registration of The Pound, New Burial Ground, Streetlighting Reduction, Toddler play area revamp*

Chairman

13<sup>th</sup> April 2010